



# CITY OF HOUSTON

## STANDARD FORM FOR ENGINEERING AND RELATED SERVICES

Indicate type of project for which firm is filing (*check only one box*)

- Streets & Bridges
- Construction Management/Inspection
- Environmental/Hazardous Waste
- Storm Sewers & Drainage
- Geotechnical
- Surveying
- Wastewater
- Water
- Other Prof. Consulting
- Plants & Industrial Buildings
- Traffic & Transportation
- New Submittal

Date of Preparation (m/d/yy):

Date of Previous Submittal (m/d/yy):

1. Firm Name/Business Address (*do not use PO Box*)

Mailing Address (*If different from business address*)

Website address:

2. Year Established in Houston

3. Houston Office is:

- Parent Company
- Branch or Subsidiary

- MBE City of Houston M/WBE Certification Number:
- 4.  WBE

5. Names/Titles of Two Principals to Contact

Principal One:

Telephone Number:

E-Mail Address:

Principal Two:

Telephone Number:

E-Mail Address:

6. Full Time Personnel by Discipline presently located in the Houston office (*List person only once by primary function*)

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Administrative          | <input type="checkbox"/> Estimators                  | <input type="checkbox"/> Sanitary Engineers          | <input type="checkbox"/> Transportation Engineers    |
| <input type="checkbox"/> Airport Planners        | <input type="checkbox"/> Hazardous Waste Specialists | <input type="checkbox"/> Soil/Geotechnical Engineers | _____  |
| <input type="checkbox"/> Architects              | <input type="checkbox"/> Hydrologists                | <input type="checkbox"/> Specification Writers       | _____  |
| <input type="checkbox"/> Civil Engineers         | <input type="checkbox"/> Interior Designers          | <input type="checkbox"/> Structural Engineers        | _____  |
| <input type="checkbox"/> Construction Inspectors | <input type="checkbox"/> Landscape Architects        | <input type="checkbox"/> Surveyors                   | _____  |
| <input type="checkbox"/> Electrical Engineers    | <input type="checkbox"/> Mechanical Engineers        | <input type="checkbox"/> Technicians (CADD)          | <input type="checkbox"/> Total Personnel in Houston  |
| <input type="checkbox"/> Environmental Engineers | <input type="checkbox"/> Planners                    | <input type="checkbox"/> Technicians (Other)         | <input type="checkbox"/> Total Personnel within Firm |

7. Present Offices: City/State/Telephone/Number of Personnel in Each Office (Limit to nine offices)

8. Summary of Professional Services Fees

Last 5 Years (*most recent year first*)

Index for Range of Professional Service Fees

(*Insert Index Number*)

Direct City of Houston contract work \_\_\_\_\_

Total Fees of Houston Office \_\_\_\_\_

Total Fees of Firm (optional) \_\_\_\_\_

- 0. None
- 1. Less than \$50,000
- 2. \$50,001 to \$100,000
- 3. \$100,001 to \$250,000
- 4. \$250,001 to \$500,000
- 5. \$500,001 to \$1,000,000
- 6. \$1,000,001 to \$2,000,000
- 7. \$2,000,001 to \$5,000,000
- 8. \$5,000,001 to \$10,000,000
- 9. \$10,000,000 or greater

| 9. Brief Resume of key persons proposed to be associated with this type of project | Type of project ( <i>from page 1</i> ):   |
|--|---|
| a. Project Assignment: Project Manager<br>Name and Title in the Company            | a. Project Assignment: Project Engineer or Architect<br>Name and Title in the Company |
| b. Present location ( <i>city and state</i> ):                                     | b. Present location ( <i>city and state</i> ):  |
| c. Years of experience with this firm:<br><br>With other firms:                    | c. Years of experience with this firm:<br><br>With other firms:                       |
| d. Education: Degree(s)/Year/Specialization  | d. Education: Degree(s)/Year/Specialization   |
| e. Active Registration: Year First Registered/Discipline                           | e. Active Registration: Year First Registered/Discipline                              |
| f. Experience relevant to this type of project                                     | f. Experience relevant to this type of project  |

|  |   |
|--|---|
| 9. Brief Resume of key persons proposed to be associated with this type of project | Type of project ( <i>from page 1</i> ):   |
| a. Project Assignment: Project Manager<br>Name and Title in the Company            | a. Project Assignment: Project Engineer or Architect<br>Name and Title in the Company |
| b. Present location ( <i>city and state</i> ):                                     | b. Present location ( <i>city and state</i> ):  |
| c. Years of experience with this firm:<br><br>With other firms:                    | c. Years of experience with this firm:<br><br>With other firms:                       |
| d. Education: Degree(s)/Year/Specialization  | d. Education: Degree(s)/Year/Specialization   |
| e. Active Registration: Year First Registered/Discipline                           | e. Active Registration: Year First Registered/Discipline                              |
| f. Experience relevant to this type of project                                     | f. Experience relevant to this type of project  |



| 10. Work experience by firm or joint-venture which best illustrates current qualifications relevant to this type of project ( <i>list maximum 9 projects</i> ) during the last 5 years. |                   |                                      | Type of Project (from page 1):   |   |   |
|---|-------------------|--------------------------------------|--|---|---|
| a: Project Name and Location  | b: P, C, JV or IE | c: Firm and Nature of Responsibility | d. Project Owner's Name and Address<br>Contact Person and Phone Number | e: Completion Date ( <i>actual or estimated</i> ) | f: Construction Cost which Firm was/is Responsible For ( <i>in \$1,000's Actual or Est.</i> ) |
|   |                   |                                      |  |   |   |
|   |                   |                                      |  |   |   |
|   |                   |                                      |  |   |   |
|   |                   |                                      |  |   |   |

11. The foregoing is a statement of facts.

Signature: \_\_\_\_\_ Typed Name and Title: \_\_\_\_\_ Date (m/d/yy): \_\_\_\_\_